

GADDIS MEMORIAL UNITED METHODIST CHURCH

Application for Employment

Applicants are considered for all positions without regard to race, color, religion, sex, age, national origin or handicap.

NOTE: Your interest in employment with Gaddis Memorial United Methodist church is appreciated. In order to gain a better understanding of your background and work history, we ask that you answer all questions and to the best of your knowledge.
PLEASE PRINT ALL ANSWERS PLAINLY AND LEGIBLY.

PERSONAL DATA

Name _____ Social Security No. _____ Date _____
Last First Middle

Present Address _____ Telephone No. _____
No. Street City State Zip

Are you over the age of 16? _____ Are you legally eligible for employment in the USA? _____
(Proof of citizenship or immigration status may be required upon employment)

Name and address of person to be notified in case of emergency _____
_____ Telephone No. _____

What method of transportation will you use to get to work? _____

Driver's License No. _____ State of Registration _____

Position(s) applied for _____ Rate of pay expected \$ _____

If an offer of employment is extended, when would you be available to begin work? _____

List any other experiences, skills or abilities which you feel are pertinent to the position for which you are applying _____

EDUCATION

School	Name and Location (City) of School	Yrs. Attended		Course of Study	Circle Last Year Completed	Did You Graduate?	List Degree
		From	To				
Elementary					1 2 3 4 5 6		
Middle/Jr. Hi					7 8		
High					9 10 11 12		
College					Fr. So. Jr. Sr.		
Graduate							
Other							

List professional, trade, business or civic activities and offices held. You may exclude those which indicate race, color, religion, sex or national origin. _____

EMPLOYMENT HISTORY

List your history of employment starting with your present or last job and going backwards. Indicate periods of employment, unemployment in excess of ninety (90) days, military service, school, etc.

Name and Location of Company and Type of Business	From	To	State job title and describe your work	Reason for leaving
	Starting Salary	Ending Salary		
Telephone:	\$_____/wk	\$_____/wk		
Name and Location of Company and Type of Business	From	To	State job title and describe your work	Reason for leaving
	Starting Salary	Ending Salary		
Telephone:	\$_____/wk	\$_____/wk		
Name and Location of Company and Type of Business	From	To	State job title and describe your work	Reason for leaving
	Starting Salary	Ending Salary		
Telephone:	\$_____/wk	\$_____/wk		
Name and Location of Company and Type of Business	From	To	State job title and describe your work	Reason for leaving
	Starting Salary	Ending Salary		
Telephone:	\$_____/wk	\$_____/wk		

May we contact your previous employers? _____ Present employer? _____ If not, explain _____

PERSONAL REFERENCES

Please list your personal references excluding former employers and relatives

Name	Occupation	Full Address	Home Phone No.	Business Phone No.

The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination on the basis of age with respect to certain individuals. The laws of most States also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status or physical or mental handicap or disability.

